

EFTPS DIRECTIONS

1. LOG ON TO: WWW.EFTPS.GOV

WELCOME TO EFTPS®

New to our site?

The Electronic Federal Tax Payment System® tax payment service is provided free by the U.S. Department of the Treasury. After you've enrolled and received your credentials, you can pay any tax due to the Internal Revenue Service (IRS) using this system.

[MAKE A PAYMENT](#)

[ENROLL](#)

You asked, we listened!

The EFTPS® Web site was recently updated based on feedback from users like you. You can now:

- Verify the bank account that will be used when making a payment
- Change the bank account used for a payment
- Self-select your PIN when creating an additional enrollment
- Terminate an enrollment you are no longer using

See [What's New](#) for complete details.

2. CLICK MAKE A PAYMENT

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3. LOGIN BY PUTTING IN YOUR:

- **EIN NUMBER (FOR BUSINESS)**
- **PIN (THIS IS A 4 DIGIT NUMBER THEY SENT YOU)**
- **PASSWORD**

HIT LOGIN

Login

In order to make, view or cancel a Payment, you must first login.

Please enter your Employer Identification Number (EIN) or your Social Security Number (SSN), PIN, and Internet password in the fields below. If you do not have a PIN, please [enroll](#) first.

EIN (for Business)	<input type="text"/> - <input type="text"/>
or	
SSN (for Individual)	<input type="text"/> - <input type="text"/> - <input type="text"/>
PIN	<input type="text"/>
Internet Password	<input type="password"/>
	Need a Password

[CANCEL](#)

[LOGIN ►](#)

4. SELECT A TAX FORM FROM THE DROP DOWN

MOST COMMON FORMS:

- **1120** FOR INCOME TAX PAYMENT FOR BUSINESS
- **940** FOR PAYROLL EMPLOYERS UNEMPLOYMENT TAX
- **941** FOR EMPLOYERS FEDERAL TAX

HIT NEXT

Tax Form Selection

Please enter the number of the Tax Form you wish to pay, or select the Tax Form number from one of the drop-down lists. [?](#)

ENTER TAX FORM NUMBER	<input type="text"/>
or	
SELECT A TAX FORM	
Most Common Forms :	<input type="text" value="select a form"/>
All forms in numeric order :	<input type="text" value="select a form"/>

[CLEAR FORM](#)

[NEXT ▶](#)

5. SELECT TAX TYPE SELECTION

HIT NEXT

Tax Type Selection

Please select a Tax Type: [?](#)

- Federal Tax Deposit
- Balance due on return or notice
- Extension - Form 7004
- Payment Due On An Amended Or Adjusted Return
- Audit Adjustment

[◀ PREVIOUS](#) | [NEXT ▶](#)

6. TYPE IN:

- PAYMENT AMOUNT
- YEAR (THIS IS THE YEAR OF THE TAX RETURN)
- SETTLEMENT DATE (USUALLY MUST BE MADE BY THE 15TH)

HIT NEXT

Business Tax Payment

fields below. A pop-up settlement date calendar is provided for your convenience.

If you select the next business date for the funds to be electronically transferred from your account, you will not be able to cancel this payment. EFTPS requires at least 2 business days' notice to cancel a payment.

For fiscal year taxpayers, please enter the four-digit year in which your tax filing period ends. [Click here for an example.](#)

Payments will be debited from the banking account associated with this enrollment (identified below). If you want to use a different account, click "Change Account" next to the payment.

Payment Amount	\$	<input type="text"/>	(example: 1234.56)	?
Tax Period	Year	<input type="text"/>	(yyyy)	?
Settlement Date		<input type="text"/>	(mm/dd/yyyy)	?
Account: BANK OF CLARKS xxx9901 CHECKING			CHANGE ACCOUNT	?

CLEAR FORM

◀ PREVIOUS | NEXT ▶

7. VERIFY PAYMENT INFORMATION AND AFTER CHECKING TO MAKE SURE INFORMATION IS CORRECT

Verify Payment Information

Please review all the information you have input before you click "Make a Payment." If you wish to make changes, click the "Previous" button below.

Payment Information	Entered Data
Taxpayer EIN	
Tax Form	
Tax Type	Federal Tax Deposit
Tax Period	
Payment Amount	
Settlement Date	
Account Number	
Account Type	
Routing Number	
Bank Name	

◀ PREVIOUS | MAKE PAYMENT

8. CLICK ON MAKE PAYMENT

AFTER YOU DO THIS PRINT THE DEPOSIT CONFIRMATION FOR YOUR RECORDS

HAVE QUESTIONS OR PROBLEMS?

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